



# Parks and Recreation Commission Meeting

December 04, 2023

7:00 PM

7071 University Avenue NE Fridley, MN 55432

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## Agenda

### Call to Order

### Roll Call

### Approval of Agenda

### Approval of Meeting Minutes

1. November 6, 2023 Parks and Recreation Commission Minutes

### New Business

2. 2024 Neighborhood Park Playground Designs for Edgewater Gardens, Logan and Plymouth Square Parks
3. Moore Lake Community Building Rental Fees and Policies Review
4. Facility and Shelter Rental Rates Proposed Fees

### Old Business

### Staff Reports

5. Springbrook Nature Center Report
6. Fridley Parks and Recreation Division Report
7. Park Maintenance and Construction Report

### Adjournment

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at (763) 571-3450.



# AGENDA REPORT

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**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Mike Maher, Parks and Recreation Director

## **Title**

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November 6, 2023 Parks and Recreation Commission Minutes

## **Background**

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Attached are the meeting minutes of the November 6, 2023 Parks and Recreation Commission.

## **Financial Impact**

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None.

## **Recommendation**

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Staff recommends approval of the November 6, 2023 Parks and Recreation Commission minutes.

## **Attachments and Other Resources**

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- November 6, 2023 Parks and Recreation Minutes.

## **Vision Statement**

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



Park Commission Meeting  
November 6, 2023  
7:00 PM  
Fridley City Hall, 7071 University Avenue NE

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## Minutes

### **Call to Order**

Acting Chair Graham called the Parks and Recreation Commission meeting to order at 7:00 p.m.

### **Present**

Luke Cardona  
EB Graham  
Tim Kirk  
Ken Schultz

### **Absent**

Peter Borman  
Suad Maow  
Don Whalen

### **Also Present**

Mike Maher, Parks and Recreation Director

### **Approve Parks & Recreation Commission Agenda for November 6, 2023**

*Motion by Commissioner Kirk to approve the November 6, 2023 meeting agenda. Seconded by Commissioner Cardona. The motion passed unanimously.*

### **Approve Parks & Recreation Commission Minutes for October 2, 2023**

*Motion by Commissioner Schultz to approve the October 2, 2023 meeting minutes. Seconded by Commissioner Cardona. The motion passed unanimously.*

### **New Business**

1. Locke Park Improvement Plan Outline Discussion

Parks and Recreation Director Mike Maher stated that in June the Commission held a worksession at Locke Park to discuss the transition of duties from Anoka County to the City, which will occur on November 15, 2023. He reviewed some of the short-term improvement priorities along with priorities for programming and opportunities. He also reviewed the long-term improvements

that have been discussed noting that those would require additional funding, engagement, and planning. He asked for input from the Commission on whether the improvements cover the items discussed by the Commission and whether any changes to priority would be suggested.

Acting Chair Graham commented that part of the appeal of the park is its natural setting and therefore would not want to see it cluttered with things, but believed that most of the improvements would be welcomed.

Commissioner Cardona commented that he was unsure how effective feedback would be on improvements and prioritization until more information is known on potential funding that could be available.

Commissioner Schultz stated that he supports the maintenance of the creek and noted that there may be partnerships available to support that maintenance. He believed that should be a priority. The Commission and staff had additional discussion about the creek and its use as a potential water trail.

Commissioner Cardona commented that this is a key park, and it will be nice to have the City in control of the park. He believed that this park should be brought into the mix right away. Mr. Maher commented that it would seem logical to amend the Park Master Plan to include this park.

Commissioner Kirk noted that he attended a private event at the park this summer and they were able to request a special addition to their rental permit which allowed a food truck. He commented that location seemed well suited for that type of use. Mr. Maher commented that the City would have a similar review process for rentals.

## 2. Moore Lake Community Building Rental Fees and Policies Discussion

Mr. Maher estimated that the community building would be completed and available for public use around April 2024. He stated that over the coming months they would develop a set of policies that would include rental fees, policies, rules and regulations. He provided a comparison of community building rental rates and explained that the intention tonight would be to gain input on what would be a fair fee for a weekend rental and an hourly weekday rate.

The Commission agreed that a security deposit should be charged.

Commissioner Cardona noted that different rates should be available to residents, nonprofits and business type rentals. He noted that the comparison from Woodbury at \$500 seems too high.

Commissioner Schultz commented that \$250 to \$300 would seem to be a good price, with perhaps \$60 per hour.

Commissioner Cardona noted that they would also need to define a full day rental, suggesting perhaps eight hours within an allowed window. He stated that perhaps nighttime events are not

allowed the first year. It was suggested that 9 p.m. be the latest allowed time for rentals to end as that would leave one hour for people to leave prior to the 10 p.m. park close time.

Commissioner Schultz asked if there would be an additional cleaning fee as that would make a difference in rental costs as well.

Mr. Maher recapped that a half day could be four hours while a full day rental could be seven hours with a full day rental in a price range of \$250 to \$300 for residents and \$400 to \$500 for non-residents.

Commissioner Cardona stated that perhaps during the first-year staff could pop in once or twice during an event to keep an eye on things. He also suggested additional options for accessibility potentially using a similar scale to the scholarship/fee assistance program. Commissioner Schultz stated that he would not support a full credit through the program, but perhaps up to 50 percent. Commissioner Cardona noted that his suggestion for reduction would be more applied to the security deposit rather than the rental rate.

### 3. Pumpkin Night in the Park 2023 Event Report

Mr. Maher provided a recap of the Pumpkin Night in the Park event.

## **Old Business**

### **Staff Reports**

#### 4. Springbrook Nature Center Report

Mr. Maher provided an overview of the written report highlighting information on school partnerships and the recent and planned improvements.

The Commission

#### 5. Fridley Parks and Recreation Division Report

Mr. Maher provided a brief overview of the written report.

#### 6. Park Maintenance and Construction Report

Mr. Maher summarized the written report, highlighting progress on different projects.

## **Adjournment**

*Commissioner Kirk made the motion to adjourn the meeting at 8:16 p.m. Seconded by Commissioner Schultz. The motion passed unanimously.*

Respectfully submitted,

Amanda Staple  
Recording Secretary



# AGENDA REPORT

**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Mike Maher, Parks and Recreation Director

## Title

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Updated 2024 Neighborhood Park Playground Designs for Edgewater Gardens, Logan and Plymouth Square Parks

## Background

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Four neighborhood park projects are scheduled in 2024 as part of the approved Park System Improvement Plan. Initial playground concepts for these four parks were brought before residents at a series of neighborhood meetings during the summer of 2023. Preferred concepts were selected and refined based on comments and resident input. Three refined concepts are attached for review by the Commission. Note that a spring rider element was omitted in Logan Park and is being added per the recommendation of the Commission. The refined concept plan for Logan Park is from a different vendor than was present at the neighborhood meeting. The concept is very similar was based on resident input. The vendor selection comes as a unanimous recommendation of the six-member City of Fridley project team based on delivery schedule and quality of 2023 park projects.

## Financial Impact

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A budget framework has been approved for each park improvement as part of the Park System Improvement Plan (PSIP). Park concept plans and playground concept plans have been developed to fit within the already established guidelines of the PSIP. Staff will manage the budget for each park improvement project to stay within budget.

## Recommendation

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Staff recommends that the Commission endorses the refined playground designs for Edgewater Gardens, Logan and Plymouth Square Parks.

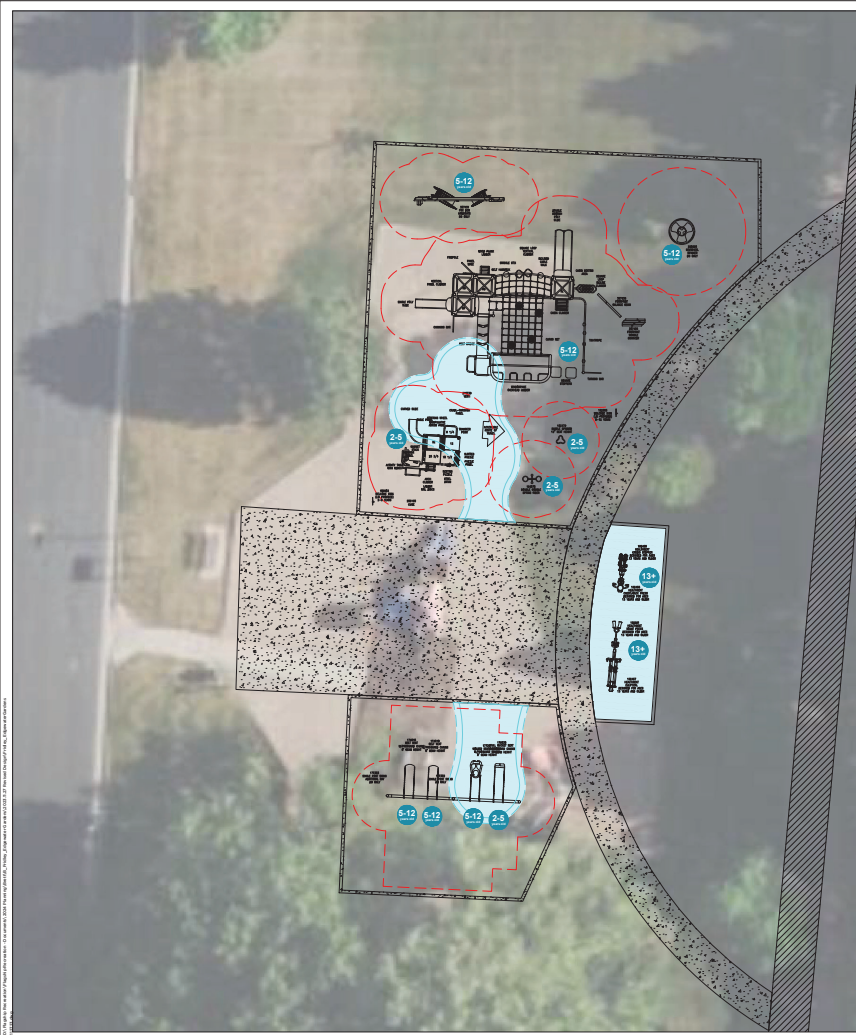
## Attachments and Other Resources

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- Refined playground design for Edgewater Gardens Park
- Refined playground design for Logan Park
- Refined playground design for Plymouth Square Park

## Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



CONTAINER DETAILS	
TOTAL CONTAINER AREA (NORTH)	3587 SF
TOTAL CONTAINER AREA (SOUTH)	1244 SF
TOTAL CONTAINER AREA (FITNESS)	390 SF
TOTAL PERIMETER (NORTH)	249 LF
TOTAL PERIMETER (SOUTH)	142 LF
TOTAL PERIMETER (FITNESS)	56 LF
ASTM SAFETY SURFACING TYPE	ENGINEERED WOOD FIBER & PIP
TOTAL POURED-IN-PLACE	1072 SF
TOTAL ENGINEERED WOOD FIBER	4149 SF
EDGING TYPE	6"x12" CONCRETE CURB
FINISH GRADE	TOP OF CURB

**\*\*SITE PREPARATION REQUIREMENTS:**

- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
- NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
- DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
- NO DRAINAGE AGGREGATE PRE-INSTALLED
- NO FABRIC PRE-INSTALLED
- MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION

2-5 AREA		
TOTAL ELEVATED PLAY COMPONENTS	9	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	8	REQUIRED 5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED 3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	7	REQUIRED 7

5-12 AREA		
TOTAL ELEVATED PLAY COMPONENTS	13	
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED 0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	8	REQUIRED 7
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	15	REQUIRED 4
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	10	REQUIRED 10



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THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

**Edgewater Gardens Park  
Option 1 w/ fitness**

6700 Ashton Ave NE  
Fridley, MN 55432

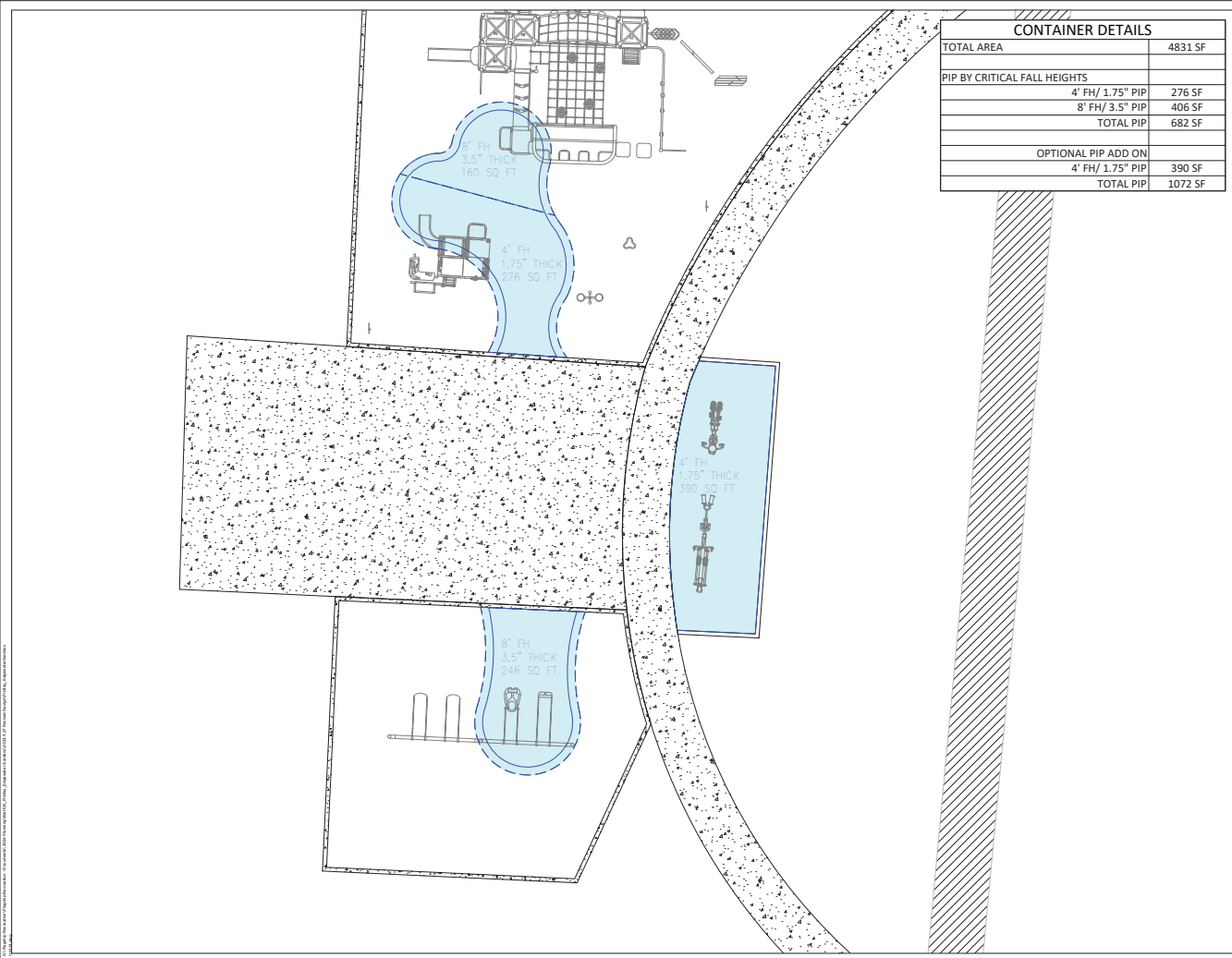
SALES REPRESENTATIVE:  
Brett Altergott

DESIGNED BY:  
JLT  
11/28/23

1/8" = 1'-0"

SHEET  
**LS101**





CONTAINER DETAILS	
TOTAL AREA	4831 SF
PIP BY CRITICAL FALL HEIGHTS	
4' FH/ 1.75" PIP	276 SF
8' FH/ 3.5" PIP	406 SF
TOTAL PIP	682 SF
OPTIONAL PIP ADD ON	
4' FH/ 1.75" PIP	390 SF
TOTAL PIP	1072 SF



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THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

**Edgewater Gardens  
SUBGRADE PREPARATION  
& SAFETY SURFACING**

6700 Ashton Ave NE  
Fridley, MN 55432

SALES REPRESENTATIVE:  
Brett Altergott

DESIGNED BY:  
JLT  
11/28/23

**3/16" = 1'-0"**

SHEET  
**LG101**



Edgewater Gardens

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**State Contract #218091****PROJECT INFORMATION**

Project name	<b>Edgewater Gardens Park</b>
Address	<b>6700 Ashton Ave NE</b>
City, State ZIP	<b>Fridley, MN 55432</b>
Contract Year	<b>2024</b>

**EQUIPMENT INFORMATION & PRICING**

<u>Qty</u>	<u>Item No.</u>	<u>Description</u>	<u>Price</u>	<u>Ext Price</u>
<b>5-12 PLAY EQUIPMENT</b>				
1	210739A	Venti Alum Posts DB	\$53,060	\$53,060.00
1	307436A	Footprint Balance Beam DB	\$571	\$571.00
1	307435A	Footprint Wobble Bouncer DB	\$2,351	\$2,351.00
1	307431A	Fox Den Hangouts DB Only	\$20,288	\$20,288.00
1	295695A	ReviWheel Spinner DB Only	\$6,492	\$6,492.00
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	\$0	\$0.00
2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	\$163	\$326.00
1	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	\$454	\$454.00
1	177332A	Single Post Swing Frame 8' Beam Height Only	\$1,663	\$1,663.00
1	177333A	Single Post Swing Frame Additional Bay 8' Beam Height Only	\$1,234	\$1,234.00
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains f	\$1,112	\$1,112.00
<b>2-5 PLAY EQUIPMENT</b>				
1	205160A	Cube DB	\$19,548	\$19,548.00
1	152179A	Saddle Spinner DB 12"Height	\$1,331	\$1,331.00

1	164075B	Double Bobble Rider DB	\$2,698	\$2,698.00
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	\$0	\$0.00

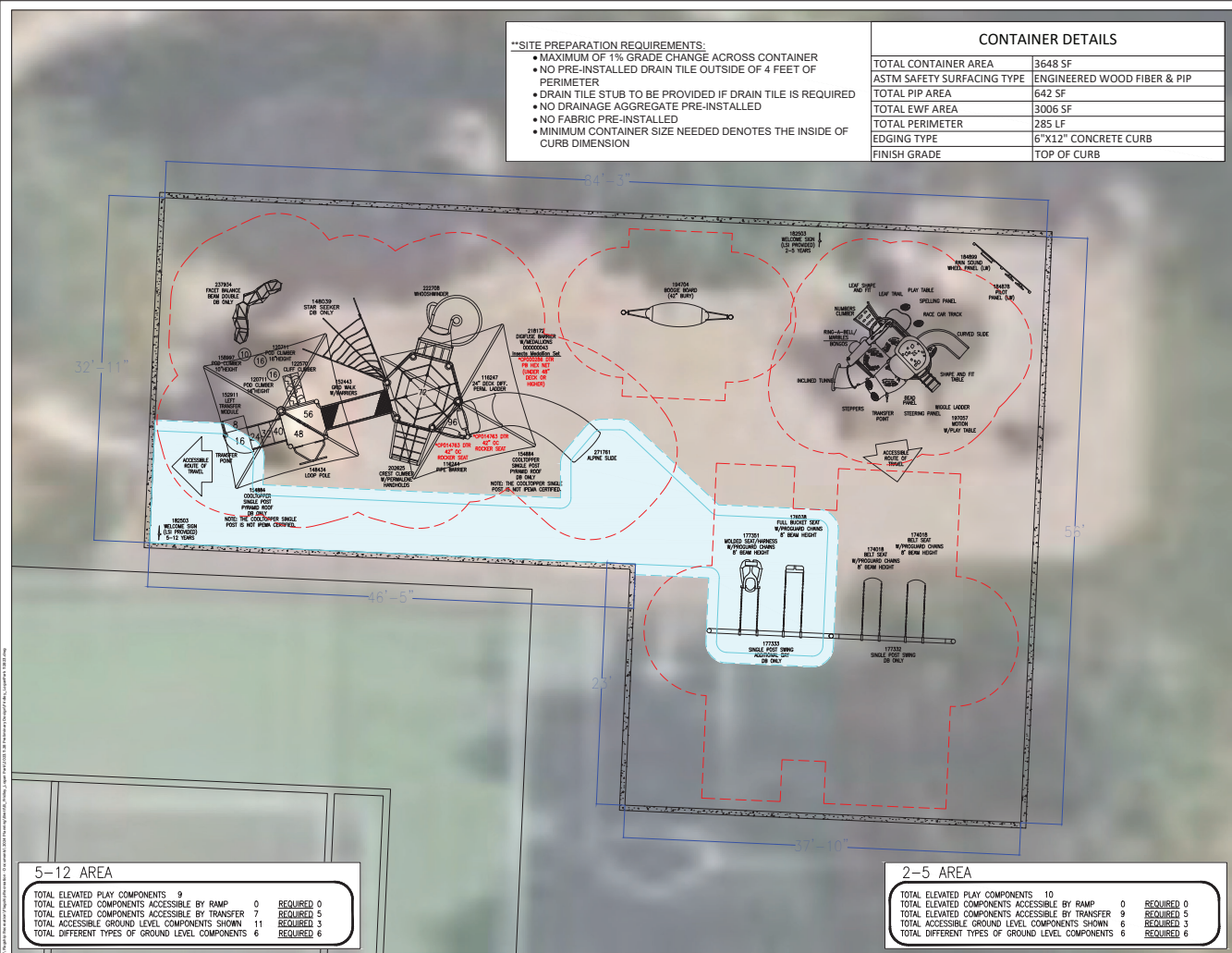
### 13+ FITNESS EQUIPMENT

1	192455A	Cardio Stepper DB Order Post Separately*	\$8,813	\$8,813.00
1	192456A	Chest/Back Press DB Order Post Separately*	\$6,834	\$6,834.00
1	192457A	Elliptical DB Order Post Separately*	\$10,078	\$10,078.00
1	192461A	Squat press DB Order Post Separately*	\$6,834	\$6,834.00
2	205946A	Steel Post w/2 and 2 Attachments DB	\$1,112	\$2,224.00

**Total Equipment Cost at State Contract Pricing**

**\$145,911.00**





- \*\*SITE PREPARATION REQUIREMENTS:**
- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
  - NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
  - DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
  - NO DRAINAGE AGGREGATE PRE-INSTALLED
  - NO FABRIC PRE-INSTALLED
  - MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION

CONTAINER DETAILS	
TOTAL CONTAINER AREA	3648 SF
ASTM SAFETY SURFACING TYPE	ENGINEERED WOOD FIBER & PIP
TOTAL PIP AREA	642 SF
TOTAL EWF AREA	3006 SF
TOTAL PERIMETER	285 LF
EDGING TYPE	6"X12" CONCRETE CURB
FINISH GRADE	TOP OF CURB



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THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

**Logan Park**

155 Logan Pkwy NE  
 Fridley, MN 55432

SALES REPRESENTATIVE:  
 Brett Altergott

DESIGNED BY:  
 JLZT  
 11/29/23

1/4" = 1'-0"

SHEET  
**LS101**

**5-12 AREA**

TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	7	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	11	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED	6

**2-5 AREA**

TOTAL ELEVATED PLAY COMPONENTS	10		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED	6



### Logan Park

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### Logan Park

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lsc landscape structures | Logan Park | flagship recreation  
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 **Logan Park**  
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## State Contract #218091



## PROJECT INFORMATION

Project name	<b>Logan Park</b>
Address	<b>155 Logan Pkwy NE</b>
City, State ZIP	<b>Fridley, MN 55432</b>
Contract Year	<b>2024</b>

## EQUIPMENT INFORMATION &amp; PRICING

Qty	Item No.	Description	Price	Ext Price
<b>2-5 PLAY EQUIPMENT</b>				
1	197057C	Motion w/Play Table DB	\$22,282	\$22,282.00
1	184878A	Pilot Panel	\$1,295	\$1,295.00
1	184899A	Rain Sound Wheel Panel	\$2,698	\$2,698.00
1	115201B	LW Post 1"Panel DB	\$332	\$332.00
2	115201A	LW Post 10"Panel DB	\$337	\$674.00
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	\$0	\$0.00
<b>5-12 PLAY EQUIPMENT</b>				
1	152443A	Grid Walk w/Barriers	\$4,529	\$4,529.00
1	116247A	Vertical Ladder - Panel 24"	\$1,127	\$1,127.00
1	122570B	Cliff Climber 56"Dk DB	\$2,336	\$2,336.00
1	148039A	Star Seeker DB Only Attached to Hex Deck	\$4,789	\$4,789.00
1	148434A	Loop Pole Perm Handholds 48"Dk DB	\$1,464	\$1,464.00
1	202625A	Crest Climber w/Permalene Handholds	\$7,268	\$7,268.00
1	111231A	Triangular Tenderdeck	\$1,035	\$1,035.00
1	121949A	Tri-Deck Kick Plate 8"Rise	\$219	\$219.00
2	122197A	90* Triangular Tenderdeck	\$1,127	\$2,254.00
1	152911C	Curved Transfer Module Left 48"Dk DB	\$3,805	\$3,805.00
1	178710A	Hexagon Tenderdeck	\$3,830	\$3,830.00
1	116244A	Pipe Barrier Above Deck	\$816	\$816.00
1	218172A	DigiFuse Barrier Panel w/Medallions Above Deck	\$2,494	\$2,494.00
1	111404M	148"Steel Post DB	\$464	\$464.00
1	111404W	156"Steel Post DB	\$541	\$541.00
2	111404Z	182"Steel Post DB 44" Bury	\$607	\$1,214.00
1	111404D	124"Alum Post DB	\$464	\$464.00
1	111404C	132"Alum Post DB	\$485	\$485.00
1	111404B	140"Alum Post DB	\$490	\$490.00
2	111404A	148"Alum Post DB	\$515	\$1,030.00
2	154883F	301"Steel Post (72" Bury) For CoolTopper Single Post Pyramid Roof	\$1,673	\$3,346.00
2	154884A	CoolToppers Single Post Pyramid Roof DB Only	\$4,310	\$8,620.00
1	222708A	WhooshWinder Slide 72"Dk DB	\$6,599	\$6,599.00
1	271761B	Alpine Slide 96" Deck DB	\$6,018	\$6,018.00
2	120711A	Pod Climber 16" DB	\$367	\$734.00
1	158997A	Pod Climber 10" DB	\$362	\$362.00
1	194704A	Boogie Board DB Only	\$3,193	\$3,193.00
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	\$0	\$0.00
1	237934B	Facet Balance Beam Double DB Only	\$2,841	\$2,841.00

2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	\$163	\$326.00
1	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	\$454	\$454.00
1	177332A	Single Post Swing Frame 8' Beam Height Only	\$1,663	\$1,663.00
1	177333A	Single Post Swing Frame Additional Bay 8' Beam Height Only	\$1,234	\$1,234.00
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height	\$1,112	\$1,112.00
CUSTOM:				
1	CP000286/	DTR PB Hex Net (Under 48" Deck or Higher)	\$5,166	\$5,166.00
2	CP014763/	DTR PB 42" OC Rocker Seat	\$831	\$1,662.00

**Total Equipment Cost at State Contract Pricing**

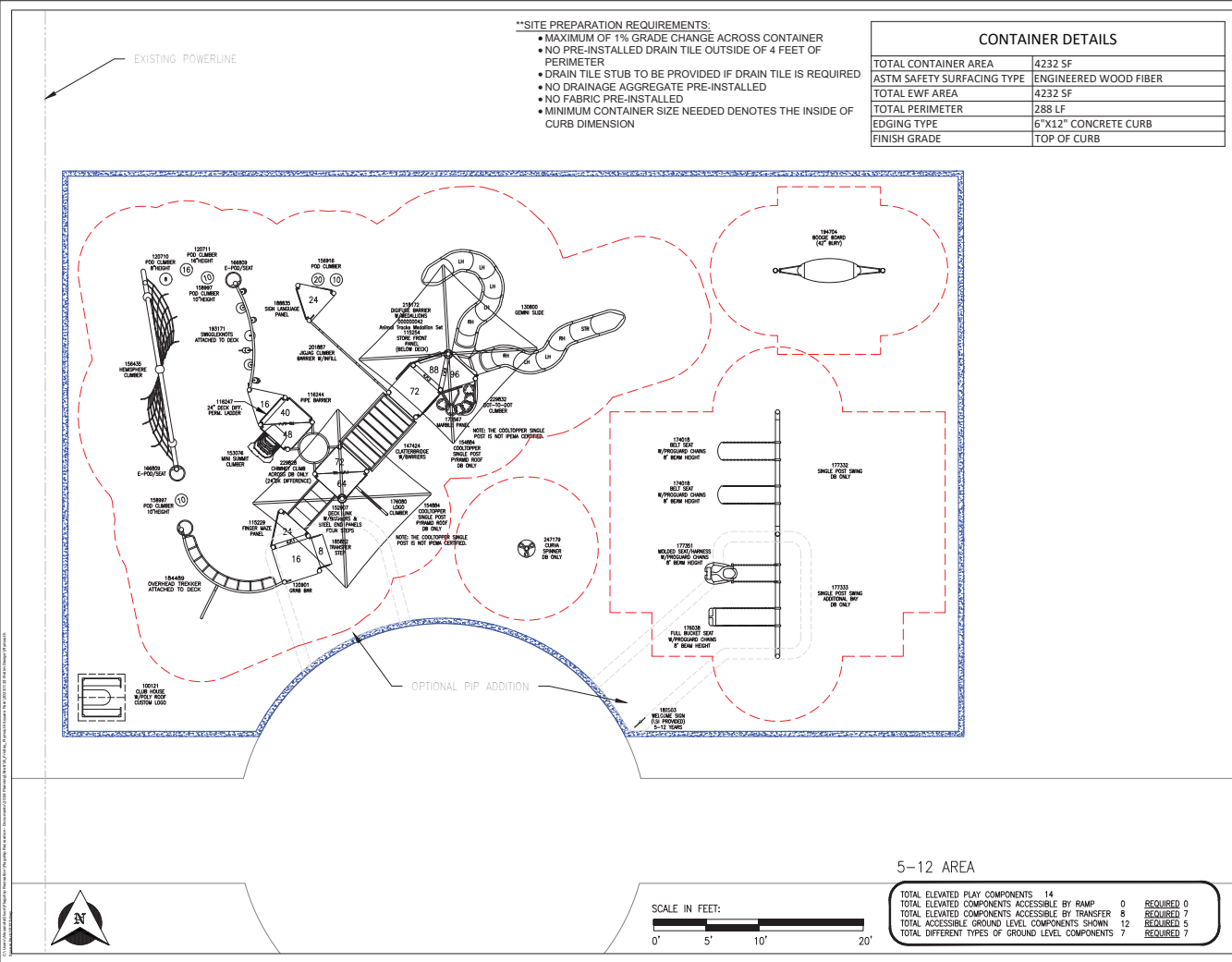
**\$111,265.00**



City of Fridley  
 7071 University Ave., N.E.  
 Fridley, MN 55432  
 Mike Mahar

**PRELIMINARY BUDGET - THIS IS AN ESTIMATE & NOT A FORMAL QUOTE**

	Preliminary Budget	Possible Additions	Possible Reductions	QTY	Notes
<b>Play Equipment</b>					
Logan Park, BA702	111,265.00				2023 List Price of Equipment
State Contract #218091	(8,901.20)			8%	(6% discount under \$80,000 & 8% discount \$80,000 & above)
Sales Tax - if applicable	0.00				ST3 Certificate of Exemption must be provided by owner.
<b>Delivery of Play equipment</b>	750.00				Estimated / Final quote will be provided upon final design.
<b>Mobilization</b>	750.00				
Dumpster(s) - 30 Yard	750.00				Disposal of packaging material
<b>Site work</b>					
Excavation (new container)	5,544.51			4,078	Estimated. Final quote will be provided upon finalizing container details
Hauling of Excavated Material (CY)	3,345.95		(1,672.97)	152	Trucking costs to remove material from the project location to the disposal site. Possible reduction if disposal site is located within city limits of the project
Disposal of Excavated Material (CY)	3,345.95		(3,345.95)	152	Cost to dispose of material at approved site. Possible reduction if excavated material can be delivered to a site within city limits of the project that does not charge for the offloading of material.
Special Equipment (Lull, Lift, Compactor, etc.)	1,618.59				Lift rental - includes delivery and pickup by the rental company
<b>Border Options</b>					
Concrete Border Straight (LF)	14,761.54			285	Standard 6" W x 12" D.
<b>Equipment Installation (Labor &amp; Concrete for Footings)</b>	19,682.53			19.23%	Full professional installation by Landscape Structures Certified Installers. Standard labor rate unless otherwise noted
<b>Subgrade Prep &amp; Poured In Place (PIP) or Turf Surfacing</b>					
Compacted Aggregate Base (Recycled Concrete or Class 5) (Tons)	1,669.08			25	Class 5 aggregate or recycled concrete (w/fines), delivery and installation . 4" - 6" compacted depth. Required for PIP & Turf installations
	<b>Budget Total</b>	<b>Total Additions</b>	<b>Total Reductions</b>		<b>Total w/ Additions &amp; Reductions</b>
	180,000.00	0.00	(5,018.92)		174,981.08



**flagship**  
recreation

FLAGSHIP RECREATION  
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LAKE ELMO, MN 55082  
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*slr*  
landscape  
structures

THIS PLAY AREA & PLAY EQUIPMENT IS  
DESIGNED FOR AGE RANGES AS NOTED  
ON PLAN.

**PLYMOUTH SQUARE  
PLAYGROUND**

4801 MAIN STREET NE  
FRIDLEY, MN

SALES  
REPRESENTATIVE:  
BRETT ALTEGOTT

DESIGNED BY:  
AO  
11/29/23

1/4" = 1'-0"

SHEET  
**LS101**







Plymouth Square Park

Plymouth Square Park 112223 • 11.29.2023



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Plymouth Square Park  
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landscape structures  
flagship recreation  
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Plymouth Square Park

Plymouth Square Park 112223 • 11.29.2023



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Plymouth Square Park

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## State Contract #218091



### PROJECT INFORMATION

Project name	<b>Plymouth Square Park</b>
Address	<b>4801 Main Street NE</b>
City, State ZIP	<b>Fridley, MN 55421</b>
Contract Year	<b>2024</b>

### EQUIPMENT INFORMATION & PRICING

<u>Qty</u>	<u>Item No.</u>	<u>Description</u>	<u>Price</u>	<u>Ext Price</u>
1	147424A	Clatterbridge 84 w/Barriers	\$7,130	\$7,130.00
1	193171A	SwiggleKnots Bridge w/Grab Bar Attached to Deck DB Only	\$8,242	\$8,242.00
1	116247A	Vertical Ladder - Panel 24"	\$1,127	\$1,127.00
1	152907D	Deck Link w/Barriers Steel end panels 4 Steps	\$4,320	\$4,320.00
1	153076A	Mini Summit Climber 48"Dk DB	\$1,601	\$1,601.00
1	156916A	Pod Climber No Handsupports 24"Dk DB Right Mounted Handhold	\$1,071	\$1,071.00
1	176080A	Logo Climber 64"Dk DB	\$1,923	\$1,923.00
1	201887B	JigJag Climber w/Permalene Handhold (Left) 72"Dk	\$2,336	\$2,336.00
1	229828A	Chimney Climb Across 72"Dk 24"Dk Difference DB Only	\$6,467	\$6,467.00
1	229832A	Dot-to-Dot Climber	\$2,963	\$2,963.00
2	111228A	Square Tenderdeck	\$1,341	\$2,682.00
5	111231A	Triangular Tenderdeck	\$1,035	\$5,175.00
2	121948A	Kick Plate 8"Rise	\$148	\$296.00
1	121948B	Kick Plate 16"Rise	\$250	\$250.00
2	121949A	Tri-Deck Kick Plate 8"Rise	\$219	\$438.00
4	122197A	90* Triangular Tenderdeck	\$1,127	\$4,508.00

1	185852A	Transfer Step w/2 Handloops DB	\$1,316	\$1,316.00
1	115229A	Finger Maze Panel Above Deck	\$944	\$944.00
1	115254A	Storefront Panel	\$816	\$816.00
1	116244A	Pipe Barrier Above Deck	\$816	\$816.00
1	173567A	Marble Panel Above Deck	\$3,060	\$3,060.00
1	188835A	Sign Language Panel Above Deck	\$1,132	\$1,132.00
1	218172A	DigiFuse Barrier Panel w/Medallions Above Deck	\$2,494	\$2,494.00
1	120901A	Grab Bar	\$250	\$250.00
2	166809A	E-Pod Seat	\$403	\$806.00
1	184489A	Overhead Trekker Ladder Attached to Deck DB	\$2,759	\$2,759.00
2	111404Z	182"Steel Post DB 44" Bury	\$607	\$1,214.00
1	111404H	92"Alum Post DB	\$362	\$362.00
4	111404G	100"Alum Post DB	\$383	\$1,532.00
4	111404F	108"Alum Post DB	\$388	\$1,552.00
1	111404E	116"Alum Post DB	\$403	\$403.00
1	111404D	124"Alum Post DB	\$464	\$464.00
2	111404C	132"Alum Post DB	\$485	\$970.00
7	111404A	148"Alum Post DB	\$515	\$3,605.00
1	111404L	164"Alum Post DB	\$602	\$602.00
2	154883F	301"Steel Post (72" Bury) For CoolTopper Single Post Pyramid Roof	\$1,673	\$3,346.00
2	154884A	CoolToppers Single Post Pyramid Roof DB Only	\$4,310	\$8,620.00
1	130800G	Gemini SlideWinder2 96"Dk DB 1 Straight 3 Right 6 Left	\$11,965	\$11,965.00
1	120710A	Pod Climber 8" DB	\$362	\$362.00
1	120711A	Pod Climber 16" DB	\$367	\$367.00
1	156435A	Hemisphere Climber DB Only	\$15,963	\$15,963.00
2	158997A	Pod Climber 10" DB	\$362	\$724.00
1	194704A	Boogie Board DB Only	\$3,193	\$3,193.00
1	247179A	Curva Spinner DB Only	\$2,443	\$2,443.00
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	\$0	\$0.00
1	100121C	Clubhouse w/Sq Poly Roof DB Customized Roof Logo	\$7,140	\$7,140.00



2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	\$163	\$326.00
1	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	\$454	\$454.00
1	177332A	Single Post Swing Frame 8' Beam Height Only	\$1,663	\$1,663.00
1	177333A	Single Post Swing Frame Additional Bay 8' Beam Height Only	\$1,234	\$1,234.00
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height	\$1,112	\$1,112.00

**Total Equipment Cost at State Contract Pricing**

**\$134,538.00**





# AGENDA REPORT

**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Mike Maher, Parks and Recreation Director

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## Title

Moore Lake Community Building Rental Fees and Policies Review

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## Background

The Moore Lake Community Building construction is nearing completion and public use of the space should be ready around April 1<sup>st</sup>, 2024. A document outlining rental rates and guidelines is attached for review and comment by the Commission. Input was shared by the Commission at the November 6<sup>th</sup> meeting on pricing, hours and other items and these suggestions have been incorporated into the attached document.

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## Financial Impact

Rental fees will have an impact on the Parks and Recreation operational budget with revenue being shown in Parks and Recreation along with costs associated with building monitor staff. Utilities, custodial costs and building repairs will be accounted for in the City's Facilities budget.

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## Recommendation

Staff recommends that the Commission recommend the fees and guidelines presented in the Moore Lake Community Building Rental Fees and Guidelines document.

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## Attachments and Other Resources

- Moore Lake Community Building Rental Rates and Guidelines Document

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## Vision Statement

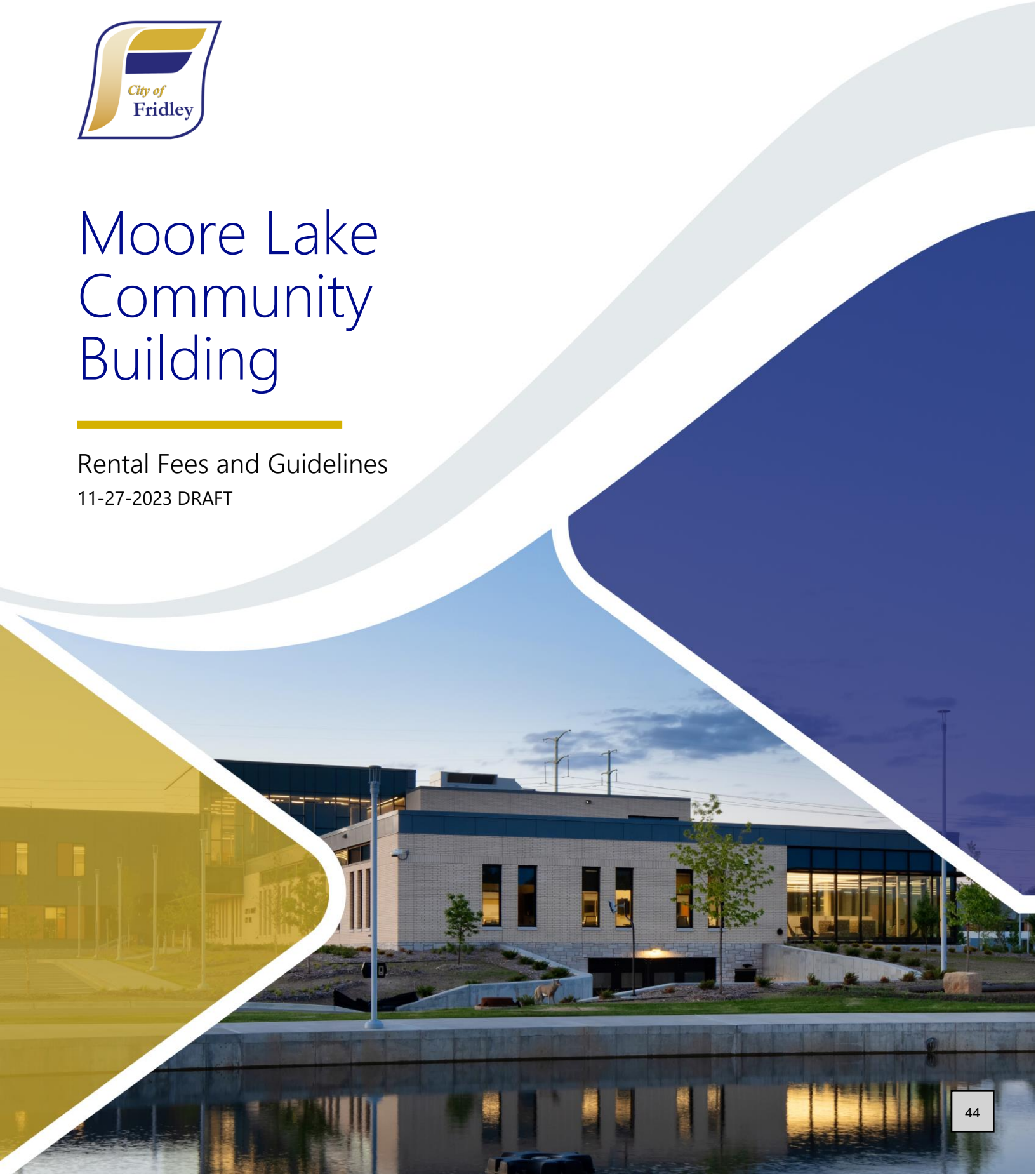
We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



# Moore Lake Community Building

Rental Fees and Guidelines

11-27-2023 DRAFT





## Moore Lake Community Building Rental Fees and Guidelines

### Rental Guidelines

1. How to Reserve the Moore Lake Community Building
2. Rental Fees and Hours
3. Damage and Code of Conduct Deposit
4. Code of Conduct
5. Decorating Guidelines
6. Facility Setup and Cleanup
7. Catering Guidelines
8. Event Parking
9. Cancellation Policy
10. Rental FAQ's

### 1. How to Reserve the Moore Lake Community Building

Reservations for the Moore Lake Community Building are available online through the City of Fridley's website at: [www.fridleymn.gov/facility-rentals](http://www.fridleymn.gov/facility-rentals)

To begin, log in to your account. Available dates will be shown in the registration system along with applicable fees. If you have not already created an account, please do so. Assistance is available by calling the Fridley Parks and Recreation office at (763)572-3570.

### 2. Rental Fees and Hours

The Moore Lake Community Building is available for community rental use daily from 9:00 am to 9:00 pm, except the following holidays: New Year's Eve, New Year's Day, Easter Sunday, July 4<sup>th</sup>, Thanksgiving Day, Christmas Eve, Christmas Day. Holiday availability may be subject to change.

Capacity	Hours	Availability	Damage Deposit	Resident and Non-profit	Non-resident	Optional Building Monitor**
72 guests	Daily 9 am - 9 pm	M-Th full or half day, Fri-Sun full day only*	\$200	\$150 half day, \$250 full day	\$225 half day, \$400 full day	\$25 per hour

\*Half-day is a up to four hours and full day is up to eight hours including set up and clean up

\*\* See Rental FAQ's for more information on optional building monitor option



### 3. Damage and Code of Conduct Deposit

The Moore Lake Community Building is a shared resource for Fridley residents and was constructed to provide a sense of community and civic pride. Attention to cleaning, maintenance and housekeeping will provide decades of enjoyment of this beautiful facility. **All renters will provide a fully refundable damage and conduct deposit of \$200 per rental, which will be charged to a credit or debit card and issued as a refund upon inspection of the facility and rental report.**

Staff retains the right to retain the damage and conduct deposit, as well as seek reimbursement for additional damages when the code of conduct has been violated or damage has been incurred to the facility by the rental group. Rental parties will sign an agreement as part of the rental process, agreeing to the terms of the Damage and Code of Conduct policy.

### 4. Code of Conduct

- No driving or vehicle use is permitted outside of the designated parking areas.
- Candles or other open flames, with the exception of products designed to warm a chafing dish operated by a licensed caterer, are prohibited.
- Alcohol is prohibited in Moore Lake Park and the Moore Lake Community Building.
- Tobacco, vaping, and recreational cannabis are prohibited in Moore Lake Park and the Moore Lake Community Building
- Glitter, confetti, helium balloons and pinatas are prohibited in the Moore Lake Community Building
- Push pins, tape, nails, putty or other fasteners or adhesives may not be used to hang or display items from walls, columns, or ceilings.
- Half-day rentals are limited to a four-hour period as defined in the rental contract and full-day rentals are limited to an eight-hour period as defined in the rental contract. Accessing or attempting to access the rental space outside of the times designated in the rental contract is prohibited.
- Amplified music is not permitted outside of the Moore Lake Community Building. An audio system is included in the facility rental with Bluetooth connectivity.
- No animals, except for service animals, are permitted in the Moore Lake Community Building
- Failure to complete the post-event facility cleaning procedure will be considered a breach of the code of conduct.
- Admitting guests to a facility rental in excess of the building seating capacity of 72 persons or beyond the number of guests specified in the rental agreement may be grounds for refusal of refund of the damage and code of conduct deposit.
- Access to the kitchenette is included in the rental agreement. Failure to properly secure or turn off appliances will result in loss of the damage and code of conduct deposit.



### 5. Decorating Guidelines

The Moore Lake Community Building was designed to provide a beautiful and festive space for meetings and gatherings that will not require additional decorations. No items may be adhered or affixed to the walls, columns or ceilings in any way shape or form. Acceptable activities include:

- Tables may be provided to display photographs or memorabilia.
- The audio/visual system may be used to display photos or presentations.
- Freestanding decorations may be placed on the floor.
- Freestanding sandwich boards may be placed in designated locations to indicate building use or occupancy.
- Centerpieces or other table-top decorations are permitted.

### 6. Facility Setup and Cleanup

The Moore Lake Community Building features both circular and rectangular tables with stacking chairs for a wide variety of meeting and event setup options. Rectangular and round tables tilt vertically and are on casters for easy setup and efficient storage. Stacking chairs may be easily moved using provided carts. Rental groups are responsible for setup of tables and chairs for their event and for completing the basic cleaning checklist provided. Staff will stack chairs and move tables to the designated storage room.

After each facility rental, the rental party is asked to complete the following as part of the facility use agreement:

- Wipe down or rinse any food service areas and amenities that were used including the kitchen counters, refrigerator, coffee maker, tables, microwave oven, and kitchen floor.
- Use the provided broom and dustpan to sweep up any noticeable food scraps, crumbs, or spills on the floor of the kitchen or community room.
- Place all garbage, recycling, and organics into the provided containers.
- Wipe down all tables and chairs used for your event using paper towels and water from the kitchenette.
- Remove all items brought into the facility. Do not leave coffee, coffee sugar or creamer or unopened water or beverages.
- Notify staff immediately of any damage, incidents, spills, injuries, or problems with the facility such as the AV system, plumbing, electrical outlets, or door locks.



### 7. Catering Guidelines

If you choose to have your event catered:

- **All alcoholic beverages are prohibited.**
- Caterers are only allowed to access the facility during your specified rental period.
- Caterers are responsible for linens, serving items and all tableware items.
- Commercial catering vehicles (food trucks) must be registered with the City of Fridley and approved as part of your rental agreement.
- Cotton candy makers are not allowed.

If you choose to self-cater your event, follow the listed guidelines:

- **All alcoholic beverages are prohibited.**
- Cotton candy makers are not allowed.
- The kitchenette contains: a small refrigerator, a microwave, running water, electricity, and counter space. Additional servings space may be created by using tables along the north wall with access to electrical outlets.
- There is no stove or oven available for cooking. Fully cooked food should be brought on site using crock pots, electric roasting pans, or similar warming devices.
- Access to electrical outlets is included in the catering kitchen.
- You are responsible for your own linens, serving items and all tableware items.
- Use of compostable products is highly recommended and composting containers are available in the facility. Compostable flatware and silverware may be purchased as an add on to your rental agreement.

### 8. Event Parking

The Moore Lake Park south parking lot, servicing the community building, includes 50 parking spaces. These spaces are non-reservable and are also used for general park use. Rental groups may not restrict access to parking for any other park guests. Overflow parking for events and facility rentals is available in the north parking lot and along Central Ave. NE (CTH 35).

### 9. Cancellation Policy

- More than 30 days prior to rental date: 100% refund
- 14-30 days prior to rental date: 50% refund
- Less than 14 days prior to rental date: no refund
- No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.





### 10. Facility Rental FAQ's

#### **What are the benefits of adding an optional building monitor to my facility rental?**

An optional building monitor is available for an additional \$25 per hour for your rental of the Moore Lake Community Building. This staff member can assist in opening and closing the facility, setting up tables and chairs, greeting guests and operating the Audio-Visual system. They can also assist with the basic cleaning checklist by adding an hour to the end of your facility rental. The building monitor can be scheduled for a minimum of two hours of time and can be present for a portion of your rental if assistance is not required for the entire event.

#### **What responsibilities are not included in having an optional building monitor?**

The optional building monitor can help your event or meeting run smoothly by helping with things like building access, setup, and use of the AV system. The building monitor will not be able to assist with food preparation or serving, including coffee. The monitor may assist with the basic cleaning checklist but does not exclude the renter from excessive cleanup or damage charges that may be incurred.

#### **What "extras" are included in my facility rental?**

Facility rental includes exclusive access to the enclosed portion of the Moore Lake Community Building including restrooms, community room, kitchenette and south patio.

#### **What is not included in my facility rental?**

Rental of the Moore Lake Community Building does not include access to the open-air portion of the building. This area will remain open to the public at all times. Building rental does not include exclusive access to parking, playground, courts, fishing piers, trails or any other park amenities except the building and south patio. Several "space reserved for private event" signs are available in the building and may be placed at the entrance and patio to discourage public use.

#### **What if I arrive for my facility rental and the doors are locked?**

If you arrive before the rental time listed in your rental contract, the doors will be locked. If you arrive at or after the rental time and the facility doors are locked, call the facility coordinator number listed in your rental contract.



### **What if someone comes into the building during my event or rental?**

The Moore Lake Community Building will be automatically programmed to unlock at your rental time and to lock after your time expires. Please display your rental permit in the display case at the building entrance to notify the public that the facility is rented for a private event. Restrooms are available in the open-air portion of the building for park visitors. If there is a conflict with a park user or an individual does not respond to a polite request to leave the facility, please call 911 and ask for assistance from Fridley Public Safety.

### **What can I do with the Audio-Visual system?**

Rental groups may use the audio-visual system to play music or display a computer onto the presentation screen. A computer is not provided but a variety of inputs including USB-C and HDMI are available to connect to the system. Cell phones may be used to connect to the audio system to play music using a Bluetooth connection. Laminated instruction cards are located at the kiosk and wall panel for the AV system.

Renters are responsible for providing a computer for presentations or slideshows.

### **What do I do if there is a problem with the restrooms?**

It is unlikely that you will experience issues with the restrooms during your facility rental. However, if a restroom needs to be removed from service, an out of order sign is located in the catering kitchen. Please place this sign at the restroom doorway and notify staff immediately after your rental period.

### **How many items can I plug in to keep my food warm in the kitchenette?**

Typically, up to four crock pots or roasters may be plugged in to outlets in the catering kitchen. Additional items may be plugged into wall outlets on the perimeter of the community room set on rectangular tables. Please do not use extension cords or power strips to plug multiple food warming devices into a single outlet.



# AGENDA REPORT

**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Mike Maher, Parks and Recreation Director

## Title

Facility and Shelter Rental Rates Proposed Fees

## Background

The Moore Lake Community Building construction is nearing completion and rental rates and guidelines are being proposed to the Commission for endorsement. A new open-air shelter is also being added to the Moore Lake Site, the Locke Park Pavilion is now operated by the City of Fridley, and many upgrades are happening throughout the park system. With these developments, a comprehensive review of rental rates and fee adjustments is presented to the Commission for consideration.

## Financial Impact

Rental fees will have an impact on the Parks and Recreation operational budget with revenue being shown in Parks and Recreation along with costs associated with building monitor staff. Springbrook Nature Center, which operates as an enterprise fund, budgets income from facility rentals as a significant portion of overall income goals.

## Recommendation

Staff recommends that the Commission endorse the fee structure presented in the proposed park system rental rates document to be effective January 1, 2024

## Attachments and Other Resources

- Facility and Shelter Rental Proposed Fee Structure

## Vision Statement

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

Springbrook	Springbrook Nature Center Interpretive Building Classrooms - 4 Total  Woodland Wetland Prairie Room Oak Savannah	40	Year Round	Daily 10 am - 4 pm	Hourly rental fee, minimum of 2 hours required. Can rent in half hour increments but no less. So they could rent for 2.5 hours.	\$50 per room Refundable if no damage	Current: \$30 <b>Proposed:</b> \$40	Current: \$50 <b>Proposed:</b> \$65	Current: \$30 <b>Proposed:</b> \$40	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Springbrook	Springbrook Nature Center Pavilion Activity Center (PAC) Outdoor Portion/Picnic Shelter	Outdoor Portion (50)	May 1- October 31	Daily 10 am - 4 pm (During Season)	Rented in 4-hour time block with the option to add on by the hour (rate for additional hour is the 4 hour rate divided by 4).	\$100 Refundable if no damage	Current: \$65 <b>Proposed:</b> \$80	Current: \$100 <b>Proposed:</b> \$120	Current: \$65 <b>Proposed:</b> \$85	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Springbrook	Springbrook Nature Center Pavilion Activity Center (PAC) FULL PAC - Includes the outdoor area and the indoor classroom	Outdoor Portion (50) Indoor Portion (50) FULL PAC 100	May 1- October 31	Daily 10 am - 4 pm (During Season)	Rented in 4-hour time block with the option to add on by the hour (rate for additional hour is the 4 hour rate divided by 4).	\$100 Refundable if no damage	Current: \$130 <b>Proposed:</b> \$170	Current: \$250 <b>Proposed:</b> \$250	Current: \$130 <b>Proposed:</b> \$170	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Springbrook	Springbrook Nature Center Amphitheater	150	May 1- October 31	Daily 10 am - 4 pm (During Season)	Full Day	\$100 Refundable if no damage	\$225	\$300	\$225	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Park & Rec	Commons Park Shelter, Locke #2, Flanery Park Shelter, Moore Lake Open Air Shelters	50	May 1- October 31	Daily 9 am - 9 pm During Season	Full Day	\$50 Refundable if no damage and key returned	Current: \$65 <b>Proposed:</b> \$80	Current: \$100 <b>Proposed \$120</b>	Same as resident	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Park & Rec	Locke Park Pavilion 1	150	May 1- October 31	Daily 9 am - 9 pm During Season	Full Day	\$100 <b>Proposed</b>	Current (Anoka County) \$170 Mon-Fri \$220 Weekends and Holidays <b>Proposed:</b> \$170	<b>Proposed:</b> \$250	Same as resident	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.
Park & Rec	Moore Lake Community Building	72 Seated, Estimated 100 Open House	Year Round	Daily 9 am - 9 pm	M-Th Hourly, Fri-Sun Daily	<b>Proposed:</b> \$200	<b>Proposed:</b> \$150 half day, \$250 full day (Friday to Sunday is full-day only)	<b>Proposed:</b> \$225 half day, \$400 full day (Friday to Sunday is full-day only)	<b>Proposed:</b> \$150 half day, \$250 full day (Friday to Sunday is full-day only)	More than 30 days prior to rental date, 100% refund. 14-30 days prior to rental date, 50% refund Less than 14 days prior to rental date, no refund. No refunds are given due to weather conditions unless the park or facility is officially closed due to severe weather conditions.



# AGENDA REPORT

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**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Tara Rogness, Springbrook Nature Center Manager

## **Title**

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Springbrook Nature Center Report

## **Background**

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Attached is the update from Springbrook Nature Center for the December 4, 2023 Parks and Recreation Commission meeting.

## **Financial Impact**

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None.

## **Recommendation**

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None.

## **Attachments and Other Resources**

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- Springbrook Nature Center Update for December 4, 2023 meeting

## **Vision Statement**

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.

# Springbrook Nature Center

## Park & Rec Commission Report

### November Teaching

- Sand Creek Elementary School third graders learned all about reptiles and amphibians through hands-on activities and live animals.
- Adams Elementary School students explored the trails with SNC Naturalists. First graders learned about decomposition while solving the "Case of the Missing Log", and in their second class learned all about soils. Fourth graders learned about erosion and water flow during a "Stream Study". Fifth graders learned about constellations using a GPS course during their first class, and then learned about Animal Adaptations during their second classes.
- 10 students have been enrolled in the fall session of Nature Preschool Club. The children spend a couple of hours each Thursday exploring the trails and habitats of Springbrook, and trying out new skills each week.
- Fridley Preschool Students spent time with Naturalist Cody during their fall classes. They learned about habitats and adaptations of animals.
- Hayes and Stevenson Elementary second graders learned about seeds during their field trip to Springbrook. They went on a seed hike to find as many different kinds of seeds as possible and then made seed balls to throw into the prairies onsite.
- St Stephen 5<sup>th</sup> graders learned about Orienteering and map making with Naturalists Gabi and Mady.
- Naturalists Mady, Gabi and Tara taught homeschool students about Animal Signs and Outdoor Survival.
- Fridley Middle School eighth graders learned about thermodynamics while building survival fires and survival shelters.

### November Rentals

- There were 7 indoor rentals this month. They ranged from family birthday parties (for one year olds – eighteen year olds) to a workplace training event.
- There will be no outdoor shelters or PAC rentals until May 2024.

### Grants

- We have been awarded the Xcel Energy Grant for \$7,500. The grant project is an **Interactive Stream Workshop Lab**. This project is now complete. There are two separate runs with outdoor spigots to deliver water. In addition to the grant funding, we had an Eagle Scout put together 6 teaching kits that include replica houses, dams, and plant screens to help show the effects of erosion downstream and the importance of plant root systems in holding together stream banks. We're excited to start using the Stream Lab next spring!

## Park & Building Maintenance

- The **patio and free-standing fireplace** were completed just after Pumpkin Night in the Park. We look forward to adding warmth and ambience to upcoming Lantern Light Hikes, Nature Preschool Club programs, Friday Night by Firelight programs, and allowing Pavilion Activity Center renters access to it as an amenity.
- **Roof repairs** have started on the earth sheltered portion of the Interpretive Center. We are thankful that Central Roofing is handling the situation.

## Events

- Naturalists Katy Dahl and Gabi Brounstein attended the Minnesota Naturalists Association November Conference. They were excited to learn from their peers, network, and bring back new ideas for programs, animal enrichment, and more.
- Naturalist Tara attended the MN – Nature Center Network leadership meeting this month. We discussed upcoming events, registration software systems, inclusive spaces, and more.
- Naturalists Katy Dahl, Mady Peterson, and Gabi Brounstein presented at the Adams Extravaganza, a celebratory evening of fun with Adams students, parents and teachers.

## Upcoming Events

- **Lantern Light Hikes** will start up in December and run through March. Bring the family out to enjoy the trails by candlelight. If there's enough snow you can rent snowshoes as well! Mark your calendars for December 8, 2023, January 12, 2024, February 9, 2024 and March 8, 2024.
- **Coffee Chat with a Nat** is a brand-new program that will debut on the first Wednesday of the Month from 10:30 am – 11:30 am. Join Naturalist Cody on Wednesday December 6<sup>th</sup> for a program on Winter Tree ID (and some delicious coffee). Each program will include an optional hike and is free to the public. This program is geared towards adults.



Item 5.



# AGENDA REPORT

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**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Margo Numedahl, Recreation Division Manager

## **Title**

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Fridley Parks and Recreation Division Report

## **Background**

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Attached is the update from the Parks and Recreation Department for the December 4, 2023 Parks and Recreation Commission meeting.

## **Financial Impact**

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None.

## **Recommendation**

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None.

## **Attachments and Other Resources**

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- Attached is the update from the Parks and Recreation Department for the December 4, 2023 Parks and Recreation Commission meeting.

## **Vision Statement**

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.





# HIGHLIGHTS

## Recreation Division: November 2023

### Fall Programs

Below is a list of programs and participation numbers for the second session of fall programs which run from November through December.

#### PRESCHOOL: Ages 3-5

Movin' and Groovin' (6 sessions)	8
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#### ELEMENTARY – MIDDLE SCHOOL: Grades K-7

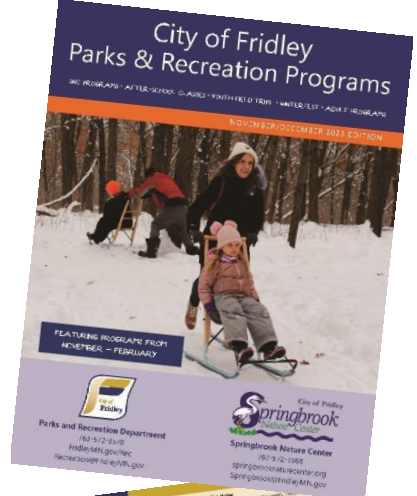
Mobile Machines Gr. K-4 (6 sessions)	11
Ho-Ho-Holiday Fun Gr. K-4 (6 sessions)	14
Track & Field K-4 (6 sessions)	16

#### All Ages

Turkey Leg 5K	15
Turkey Fun Event	200

#### ADULT FITNESS & ATHLETICS

Zumba (2 classes/6 sessions each): Oct-Dec	16
Pickleball for Beginners (4 sessions): Nov-Dec (6 – Fridley; 6 - SLP)	12
Pickleball Ladder League – All Ages: Nov-Feb (23 – Fridley, 22 – SLP)	45
Pickleball Ladder League – Ages 20-35: Nov-Feb (14 – Fridley, 1 – SLP)	15
Volleyball Coed Rec League: Sep-Dec (Fridley – 1 team)	8 teams
Volleyball Coed Competitive League: Sep-Dec (Fridley – 1 individual registration)	6 teams
Volleyball Women's Competitive League: Sep-Dec (Fridley – 2 individual registrations)	9 teams
Coed Bag Toss League (Fridley – 4 teams)	8 teams



### **Parks and Recreation Brochure**

The Nov/Dec brochure was mailed out to residents at the end of October. Staff have completed the content for the Jan/Feb edition, and it is currently being designed.

### **After-School Classes**

The second session of After-school Programs began on Tuesday, November 14. Classes include: Mobile Machines, Ho-Ho-Holiday Fun, and Track & Field. We have great participation in this session and children are enjoying the activities. We continue to work closely with Fridley School District staff on dismissal procedures and the snack program.



### **Family Open Gym**

We began Family Open Gym at Hayes Elementary School again from 10:15 a.m. – 12:15 p.m. on Saturday, November 4. Cost is \$2 per child or \$4 per family, five visit punch cards can also be purchased for a reduced rate. Participants are encouraged to play together using a variety of equipment including: balls, hoops, scooters, jump ropes, a bouncy house and more! Staff have been working to increase promotion for this program and Saturday, November 11 we reached a record attendance of 50 participants. We look forward to serving more families with this program.

### **Pickleball Courts**

On Saturday afternoons beginning on November 4, we are offering Pickleball Court reservations. Staff have lined three courts in the Hayes Gym. On November 4 and 11 we had seven reservations totaling twelve hours. The cost is \$15 per hour.

### **Adult Sports Leagues Starting Soon!**

Registrations are coming in for Winter Adult Sports Leagues. Sports offered: Men's Basketball, Bag Toss, Pickleball, Volleyball and Boot Hockey. We are working with neighboring communities to offer all except the Men's Basketball League and are looking forward to building partnerships and successful programs!

### **Turkey Fun**

Thanks to a generous donation and partnership from the Fridley Lions Club we were able to offer the Turkey Fun event from 2 – 4 p.m. on Saturday, November 18 at Springbrook Nature Center. The event drew approximately 200 people who enjoyed the fun activities and beautiful

fall day! Activities included: Turkey BINGO, Scavenger Hunt, Turkey Hand Craft, Scratch Art, Temporary Tattoos, Photo Op, Candy Corn Guess Jar and more.

Twenty turkeys were won during the event: twelve for bingo, three for the scavenger hunt, one for the guess jar and four were given out through a drawing. In addition to the turkeys, 180 other small food items (canned corn, cranberries, stuffing mix, etc) were given, so everyone in attendance was able to take an item home!

A special thank you to Lions Scott and Cindy Lund, Ann Bolkom, Erik Keeler, and Jo Young for volunteering and running the Turkey BINGO. Your contributions were invaluable to the success of the event!

All those in attendance really enjoyed and appreciated the event. This was a very fun way to ease some of the financial burden of Fridley community members during this holiday season.





# AGENDA REPORT

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**Meeting Date:** December 4, 2023

**Meeting Type:** Parks and Recreation Commission

**Submitted By:** Jeff Jensen, Operations Manager – Streets, Parks, and Facilities

## **Title**

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Park Maintenance and Construction Report

## **Background**

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Attached is the Park Maintenance and Construction report for the December 4, 2023 meeting.

## **Financial Impact**

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None.

## **Recommendation**

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None.

## **Attachments and Other Resources**

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- Park Maintenance Report for December 4, 2023 meeting

### **Vision Statement**

We believe Fridley will be a safe, vibrant, friendly and stable home for families and businesses.



# Memorandum

Item 7.

**Date:** 12/4/23  
**To:** Mike Maher, Parks and Recreation Director  
**From:** Jeff Jensen, Operations Manager, Streets, Parks, Facilities  
**DEPT:** Public Works  
**CC:** Margo Numedahl, Parks and Recreation Manager  
**RE:** Parks and Recreation Commission Report for December 4th, 2023 Meeting

The Park Department has been prepping all skating rinks for flooding, including grading all rinks with a limestone base. Leaf pickup will continue until we are unable to do so with weather. All lights are being checked at all skating rinks and scheduled for repairs as needed. We will be installing the sliding hill safety fence this week at Commons.

Staff has been doing many hours of work with the Locke Park changeover including leaf removal, garbage cans, recycle cans, signage, mowing and general cleanup.

Staff has been doing construction install at Springbrook Nature Center for an educational exhibit, fireplace install restoration and roof repair restoration.